**To**

**The Principal**

**St. Mary's Polytechnic College**

**Valliyide, Mudappallur, Palakkad 678705**

**Date: [DD/MM/YYYY]**

**Subject: Request for Medium of Instruction Certificate**

**Respected Sir/Madam,**

I, [Name of Student], bearing Admission Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, am currently enrolled in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ department in the \_\_\_\_\_\_\_\_\_ semester. I am writing to request a Medium of Instruction Certificate from the college.

The purpose of this certificate is to confirm that the medium of instruction for my course was [Language, e.g., English]. This certificate is required for [mention the reason, e.g., application for higher studies, job application, etc.]. I would be grateful if you could provide the certificate at the earliest convenience.

Thank you for your attention to this matter.

**Sincerely,**

**[Name of Student]**

Mobile number of student :